

CHEVRON | Online Job Search

SEARCHING/APPLYING FOR A JOB

1. Go to **<http://careers.chevron.com>**.
2. Click on **Find a Job**. Choose **United States**.
3. Click on **Apply for a Job**.
4. Scroll to bottom of page, select "**View all jobs**". Then use job title and/or location to filter current posted jobs for review.
5. Click on the links to open the positions you are interested in.
6. Click on **Apply Now**.
7. Provide email address and click on **Start**.

CREATING A PROFILE

1. Go to **<http://careers.chevron.com>**.
2. Click on **Find a Job**.
3. Choose **United States**.
4. Click on **Apply Now**.
5. Click on **Join the Challenge**. Complete your contact information and other important information.

CREATING A JOB AGENT

1. Access Jobs at the Chevron website.
2. Create a Job Agent based on criteria you specify, including: Location, Pay Scale Group level, Discipline.
3. Create multiple Job Agents for the types of positions you have interest in.
4. The Job Agent expires in 90 days and does not send a reminder. Make a note of the date(s) when your Job Agent(s) should be renewed.
5. You will receive an email notification when a job is posted that meets your specific criteria.
6. You will be directed to apply to the open position via Jobs at Chevron.
7. An automatic email notification will be sent to your email address once you have successfully applied for the open position.

VIEWING JOBS YOU HAVE APPLIED FOR

1. You may view the jobs you have applied for through Jobs at Chevron.
2. Click on "Jobs I've Applied For".

