

SEEKING WELDING AND/OR MANUFACTURING INSTRUCTOR /CITY COLLEGE OF SAN FRANCISCO

Direct Link To Job Posting:

<http://jobs.ccsf.edu/applicants/Central?quickFind=51973>

For More Info: Contact Hitesh Soneji @ 415-452-7116 or hsoneji@ccsf.edu

City College of San Francisco:

The Engineering & Technology Department at CCSF encompasses a wide range of certificates and degrees, including biotechnology, computer aided design (CAD), electronics, environmental control (HVAC), geographic information systems (GIS), engineered plumbing systems, welding, manufacturing and fabrication, and sustainability. We have a complete stem cell laboratory, a full electronics lab, a metal and wood shop for engineering projects, and a welding lab.

Position Description:

While the Engineering & Technology Department is seeking candidates in all teaching areas, **we are especially in need of applicants to teach for the CityBuild Academy, which is a pre-apprentice construction training program.** The applicant will need to be available to teach during weekdays, evenings and/or weekends. **The ideal candidate would be able to certify welds, simulate a real work environment, and implement structure and discipline as seen on the construction jobsite, as well as adhere to the strict expectations of the CityBuild Academy.**

The Candidate May:

May participate in departmental functions, such as staff meetings, committee work, faculty evaluations, curriculum development, and others.

Teach lecture, lab, day, evening, and/or Saturday classes or classes at one or more sites as required.

May participate in the development and/or selection of ancillary materials, equipment, computer software, etc. that will enhance the offerings of the department.

Perform other related duties as assigned by the supervisor.

Examples of Duties:

- a. Safety practices in the manufacturing environment
- b. Machine shop operation such as drill press, milling machine, and lathe engine
- c. Computer Aided Manufacturing (CAM) and Numerical Control (NC)
- d. Various Welding practices such as gas, electric, TIG, and MIG
- e. Blue Print Reading - Manufacturing

State Minimum Requirements:

Earned Associate Degree from an accredited institution, or equivalent foreign degree, plus six years of professional experience directly related to the faculty member's assignment; OR THE EQUIVALENT;

OR

Hold a fully-satisfied LIFE California Community College Instructor Credential in Engineering (California credentials were no longer issued after July 1, 1990).

Desirable Qualifications:

1. Demonstrated industry related and technical work experience.
2. Previous successful teaching experience in post-secondary institution.
3. Demonstrated ability to instruct students with widely varying ethnic, mathematical, and science backgrounds.
4. Academic work in any related disciplines beyond the minimum education requirement (Minimum Qualification #2).
5. Demonstrated ability to work collaboratively across disciplines.

Application Procedure:

To apply for this posting, start by completing an **online Faculty Position Application Form** at <http://jobs.ccsf.edu>. To be considered a candidate for this posting, the following materials must be submitted and received by the Human Resources Department on or before 4:00 p.m. of the posting filing deadline. Substitution of required document(s) is not permitted.

Applicant: Please do not send any application materials to the Department Chair. Human Resources Department is not responsible for any documents addressed and/or sent to the Department Chair.

1. A detailed letter expressing interest in the position, indicating specifically how the minimum qualifications and as many as possible of the desirable qualifications will be fulfilled. Minimum and desirable qualifications are listed in this posting. The letter should also address the applicant's background and skills in the areas stated in the Examples of Duties.
2. A current resume summarizing educational background, teaching experience, and related work experience.
3. A City College of San Francisco Electronic Faculty Position Application completed in full and applied to this specific posting online. The statement "See Resume" is not acceptable.
4. Two (2) current letters of professional recommendation written within three years of the date of application, and specific to this type of position (letters must be signed and dated to be considered valid).

5. Copies of transcripts verifying the degrees and majors as listed on applicant's CCSF Application Form; official transcripts and actual verification of work experience will be required at a later date. [NOTE: Degrees and majors must be posted on transcripts to be considered in the application process. Foreign degree(s) must be evaluated before an application can be processed. Foreign Degree Evaluation sources information is located on the left side margin.]

6. Diversity Statement: Separate from your letter of interest, submit a concise response using only one page to discuss how your course content and teaching methods meet the needs of culturally and academically diverse learners. List classes or professional development activities you have participated in that directly relate to working with diverse student populations. (Note: Substitution of "diversity statement" with a "teaching philosophy" document will be automatically disqualified.)

Applicants bear the sole responsibility for ensuring that all application materials are complete when submitted and are received by the Human Resources Department by 4:00 p.m. on the posting filing deadline. Postmarks will not be honored. Emails are not acceptable. Incomplete application packages will not be considered. All application materials become the property of the City College of San Francisco, and will not be returned. Application files for this posting will not be considered for other postings.

For additional assistance, please call Human Resources Department at (415) 241-2246.

ADA Statement:

Applicants who require a reasonable accommodation to participate in this hiring process should contact the District ADA Coordinator at (415) 452-5053 to make the necessary arrangements. Please be aware that verification of a covered disability under the ADA may be required.

Selection Procedure/Conditions of Employment

Applicants who meet all minimum qualifications and have all required application documents in the CCSF Human Resources Department on or before the filing deadline will be included in the initial review processes to be conducted by the Search Committee. A reasonable number of applicants who are judged by the Committee as best matching the requirements of the position will be invited for a personal interview with the Search Committee. Invited applicants attend interviews at their own expense.

Length of service with City College of San Francisco as an academic employee may be taken into consideration in the College's evaluation of applicants.

Employees must satisfy all the pre-employment requirements for a CCSF Release to Work Authorization Certificate prior to appointment which include, but are not limited to, tuberculosis clearance (EC 87408.6), fingerprinting processing, and verification of their legal right to work in the United States.

Employees are required to pay an agency shop service fee to AFT Local 2121 as a condition of continued employment.

City College of San Francisco reserves the right at its sole discretion to modify or to rescind this job posting at any time without prior notice.

All appointments are conditional until approved by the Board of Trustees, San Francisco Community College District.

EEO Statement

It is the policy of the City College of San Francisco to provide all persons with equal employment and educational opportunities regardless of race, color, ancestry, national origin, ethnic group identification, religion, age, gender, marital status, domestic partner status, sexual orientation, disability or AIDS/HIV status, medical conditions, gender identity, or status as a Vietnam-Era veteran. These categories specifically include status as a lesbian, gay, bisexual, transgender, or questioning person in any District program or activity. For further information, contact the CCSF Title 5/EEO/Compliance Office at (415) 452-5053.