Industrial Maintenance / Machining INTERNSHIP (Part-time)

Company:	**UC-Berkeley**	*Position:*	Laboratory Mechanician Helper
Location:	Berkeley, CA	*Dates:*	Beginning September 2015

Pay: $22.29/hour (no benefits)
Shift: Part-time (40% - up to 64 hours/month) during hours of 8am - 5pm (M-F)
Contact: Norman Tom, Manager of Training and Technical Recruiting
DUE: Applications due by **Sept. 11, 2015**

Email resume and cover letter to Norman Tom at: imm_internship@lists.berkeley.edu

Laboratory Mechanician Helper
The internship program offers a learning opportunity for the Laney College Machine Technology student in applying machinist and related skills in an R&D environment.

The program features on the job training at the UC Berkeley College of Chemistry Machine Shop through part time temporary work (not to exceed 11 months at 40% time). The intern will gain knowledge and experience in using and maintaining standard machine shop equipment and tools.

Working as a Laboratory Mechanician Helper under direction of an R&D Engineer, the intern will assist in performing machining and mechanical work involving the fabrication, assembly, modification and maintenance and repair of specialized equipment and precision instruments.

The intern will receive assignments based on his/her skills and abilities and will participate as a team member on current shop projects.

Internship applicants must meet the following requirements:
- Be at least 18 years of age
- Have completed at least 2 semesters with a minimum GPA of 2.5 in an accredited 4 semester college certificate program in Machine Technology
- Pass pre-employment background check
- Be able to perform physical work
- Be motivated and able to work independently as well as with team members
- Possess basic computer skills including using Windows based computer system

The intern is expected to:
- Learn and follow the requirements of the Campus Shops Safety Program
- Receive performance feedback and guidance from the supervisor or designee to work safely, effectively, and efficiently
- Report all problems with assignments to supervisor
- Maintain accurate documentation of labor hours and materials used on assignments
- Maintain log of skills learned and applied on each assignment