



AC TRANSIT
invites applications for the position of:

Mechanic (Journey Level Mechanic)

SALARY: \$31.83 - \$35.37 Hourly
\$5,517.20 - \$6,130.80 Monthly
\$66,206.40 - \$73,569.60 Annually

OPENING DATE: 01/06/17

CLOSING DATE: Continuous

SUMMARY:

AC Transit is currently searching for experienced candidates for the position of Journey Level Mechanic. The Journey Level Mechanic position diagnoses, inspects, and changes or repairs defective coach components, sub-components, and systems on District vehicles. This is an excellent opportunity to work in maintenance operations at one of the largest bus agencies in California. In addition to working with some of the best in the business, AC Transit also has an excellent benefits package that includes a pension plan, medical (\$120 per month for a family), dental and vision coverage (no cost for vision coverage), flexible spending and a 457 savings plan. AC Transit Journey Level Mechanics have great training opportunities, learn the latest technologies in bus mechanics and have excellent options for growth into supervisory positions. **Mechanics with 4-6 years of automotive experience are welcome to apply; candidates do not need to have diesel mechanic experience, only automotive mechanic experience. The District will train experienced automotive mechanics on diesel and large vehicles.**

REPRESENTATIVE FUNCTIONS:

- Diagnoses, examines, and investigates vehicles to determine causes of defective operation of engines, transmissions, differential units, generators, starters, pumps, air suspension systems, pneumatic systems, passenger lift assemblies, radiators, injectors, clutches, air conditioning systems, and other vehicle components.
- Determines proper course of action to facilitate vehicle repair, maintenance, adjustment, and component replacement.
- Maintains, adjusts, and/or repairs all bus systems, components, and parts including hydraulic and electrical systems, brakes, front ends, and air conditioning systems to ensure the operational fitness of coaches.
- Performs major overhauls, major tune-ups, and repair to brakes and steering systems.
- Performs preventative maintenance and repair of all brands of passenger lifts on coaches.
- Changes windows and seats, and performs minor body repair.
- Operates buses in order to diagnose component failure, make roadside repairs, or move disabled buses.
- Operates forklifts, overhead cranes, hydraulic lifts, hoists and jacks, brake lathes, and tugs used for pulling disabled buses.

- Documents all work performed including record of repairs on driver's defect cards; submits daily lift status reports to supervisor and dispatch; records all repairs logs; and prepares and submits weekly reports to supervisor.
- Communicates, and consults with District staff from Transportation, Maintenance, and Materials.
- Performs related duties, as required.

MINIMUM QUALIFICATIONS:

Education & Training: Equivalent to completion of the 12th grade, plus verified completion of an external two (2) year training program in automotive or heavy-duty truck maintenance and repair from an accredited trade or vocational school. Additional experience as a Mechanic may be substituted for the post 12th grade portion of the educational requirement.

Experience: Four (4) years of recent and verifiable experience as automotive mechanic or a heavy equipment mechanic. Additional experience as a Mechanic may be substituted for the post 12th grade portion of the educational requirement.

ADDITIONAL INFORMATION:

Special Requirements:

1. Must be at least eighteen (18) years of age.
2. Must have a clean driving record (you will be asked to submit a DMV "H-6" printout, and meet the District's safe driving standards if deemed qualified)
3. If selected for the position, must obtain and maintain a valid California Class A or B commercial Driver License with Air Brake and Passenger Endorsements, and a Medical Certificate.
4. Must acquire or possess the tools necessary to perform the duties of the position, including pneumatic, measuring and hand tools, and a rollaway tool box (an allowance is provided by the District if hired).
5. Must be available to work five (5) consecutive days including Saturday and Sunday and/or holidays; as scheduled.
6. Must be available to work any one of three shifts – day, evening, or late; as scheduled.

Physical Requirements: Must possess the physical condition necessary to perform the following on a frequent or continual basis: stand, transport oneself from station to station in a large maintenance facility, safely access service bays, sit while reviewing or preparing work orders and other paperwork, bend, squat, stoop, turn, climb, kneel, twist, perform simple and power grasping, push, pull, perform fine hand and finger manipulations, safely lift and carry heavy objects weighing up to seventy (70) lbs., or use appropriate lifting equipment and techniques for heavier items.

THIS POSITION IS A UNION POSITION, REPRESENTED BY ATU

The Selection Process: The Human Resources department must receive a completed online application by the filling date. If this recruitment is "Open Until Filled," it may be closed at any time without notice. Applications will be screened for job related qualifications, and those candidates who best meeting the qualifications listed on this Job Announcement will be invited to participate in an examination process that may include written, oral and/or performance segments. Current District employees must have satisfactory attendance and performance records. Finalists will be placed on an Eligibility List. When filling vacancies, the Human Resources Department will refer the top candidates to the hiring department for final screening and recommendation. Final candidates are subject to background checks upon hire.

ADA Compliant and Drug Free Workplace: The Human Resources Department will make reasonable efforts in the recruitment/examination process to accommodate applicants with disabilities. If you have a need for an accommodation, please call the Recruitment/Employment Administrator at (510) 891-4783. The Alameda Contra Costa Transit District has established the goal of a 100 percent drug and

alcohol-free workplace. Applicants will be required to undergo drug and alcohol testing prior to employment and those in safety sensitive positions will be subject to further drug and alcohol testing through their period of employment, including random drug and alcohol testing.

In accordance with federal requirements, all job applicants selected for appointments for this safety sensitive position are subject to pre employment drug and alcohol testing. A final job applicant will be tested for five prohibited drugs: Cocaine, PCP, Amphetamines, Marijuana and Opiates. During employment, employees holding safety sensitive positions are subject to pre-employment (return from leave/resumption of safety sensitive functions), random, reasonable suspicion, post-accident, return-to-duty, and follow-up drug and alcohol testing.

Equal Opportunity Employer

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.actransit.org>

Position #16-00107
MECHANIC (JOURNEY LEVEL MECHANIC)
AE

1600 Franklin Street
Oakland, CA 94612
510-891-4783

employment@actransit.org

Mechanic (Journey Level Mechanic) Supplemental Questionnaire

- * 1. AC Transit is a 24 hour, 7 day a week operation. Are you available to work five (5) consecutive days (including Saturday and Sunday and/or holidays) and are you available to work any one of three shifts - day, evening, or late; as scheduled?
 Yes No

- * 2. If you are qualified for this position, can you provide a copy of your driving record (complete, original H-6 DMV printout dated within 30 days of submitting this application)? A driving record (H6 DMV 10 year printout) can be obtained by going to the DMV and asking for it. There is a cost of \$5.
 Yes No

- * 3. Do you possess the physical condition necessary to perform the following on a frequent or continual basis: stand, transport oneself from station to station in a large maintenance facility, safely access service bays, sit while reviewing or preparing work orders and other paperwork, bend, squat, stoop, turn, climb, kneel, twist, perform simple and power grasping, push, pull, perform fine hand and finger manipulations, safely lift and carry sit heavy objects weighing up to seventy (70) lbs. or use appropriate lifting equipment and techniques for heavier items?
 Yes No

- * 4. Should you advance in our selection process, are you willing to be fingerprinted (Live Scan through DOJ) and your criminal history reviewed to meet District Standards?
 Yes
 No

- * 5. Should you advance in our selection process, are you willing to undergo a Department of Transportation (DOT) physical examination? (Examination is paid for by the District)
 Yes
 No

- * 6. Should you proceed through our recruitment process, are you willing to submit to a pre-employment drug and alcohol test? (Testing is paid for by the District)

Yes

No

* 7. If you do not pass the pre-employment drug and alcohol test according to District standards, you will be disqualified from this recruitment. Do you understand the statement above?

Yes

No

* Required Question