#### **MECHANIC PAID APPRENTICESHIP:**

Are you searching for the right career? Do you like to tinker and fix things? We have a solution for you. We are seeking a mechanically talented individual looking for a career opportunity. Motivated candidate must be a team player with mechanical abilities and an appetite to learn. Our average length of service is 9 years! Come join our community of hard working team mates. We will train a bright beginner with base skills to set-up and operate plastic processing equipment at our Burlingame manufacturing facility. We also have availability for a senior level Technician / Machine Operator / Process Engineer with machinery trouble shooting skills. To send your resume: Fax 650 259-9520 / or email via Craigs. To apply in person: Merrill's Packaging Inc., 1529 Rollins Rd., Burlingame, CA 94010

# Job Description

## Process Tech./Machine Operator

#### Qualifications:

- · High school diploma/GED in addition to classes in Industrial Engineering
- Some hands on experience in a high volume manufacturing environment such as thermoforming, Injection Molding, stamping, printing Press, extruders, formers, trimmers, and presses is helpful
- Must pass skills testing with a minimum of 80%.
- Good communication, math skills, logical thinking, and visio.
- · Must be able to lift 60 pounds

### Responsible for:

- Supporting ISO, GMP, Green Certification, and 5-S Programs
- Machine safety including lock out / tag out, safety blocks, hand safety, proper lifting techniques and overhead crane use to install rolls of plastic.
- Review job packets to determine materials, procedures, components, settings, and adjustments to thermoforming machine
- Set up and operate in line thermoform and trim machines: Install and run in molds and plugs, do make-readies on dies, evaluate tooling for readiness, make minor tooling repairs and adjustments
- Monitor and document product quality using drawings and measuring tools.
- Reporting production Problems
- Inspecting tools and dies for defects or non-conformance characteristics.
- · Minimizes set-up time and machine downtime
- Notifies supervisor of red tag tooling needing repair
- · Communicates passdown to other shifts
- · Promotes Teamwork at ALL times
- Troubleshoots thermoforming problems
- · Completes Set-up Reports

### Measures of Performance: (Via written forms and verbally)

- · Yields Per Job (Quality)
- Meeting of Production Schedules (Productivity)
- · Reports Tooling Problems
- Attendance

## Job Description

### Maintenance Staff

#### Qualifications:

- Minimum of two years experience in management within a maintenance department.
- Must pass a skills test with a minimum of 80%
- Excellent communication, computer, and organizational skills

### Responsible for:

- · Supporting ISO Program
- Maintenance and Support MPI Facility
- · Help with all maintenance duties as needed
- Support safety program including reporting of unsafe conditions
- · Environmental Issues
- · Downtime of equipment
- · Special projects as needed
- · Communicates company policy
- Team Building (Leads, motivates, and sets goals for personnel)
- · Promotes Teamwork at ALL times
- · Continuous Improvement Program
- · Maintain and prioritizes Maintenance Request forms database
- · Purchase of repair parts
- · Organize and inventory repair parts
- Preventative maintenance program including documentation

### Measures of Performance: (Via written reports)

- Turns in BI-weekly and/or Monthly Reports
- Reports accomplishments and problems
- · Downtime Reports
- · Meeting of deadlines and goals
- · Maintenance cost savings